

## **UZO Viewer (UZOOM) Help Document**

### **General Information**

The UZOOM tool is only applicable to property within the City of Savannah and unincorporated area of Chatham County.

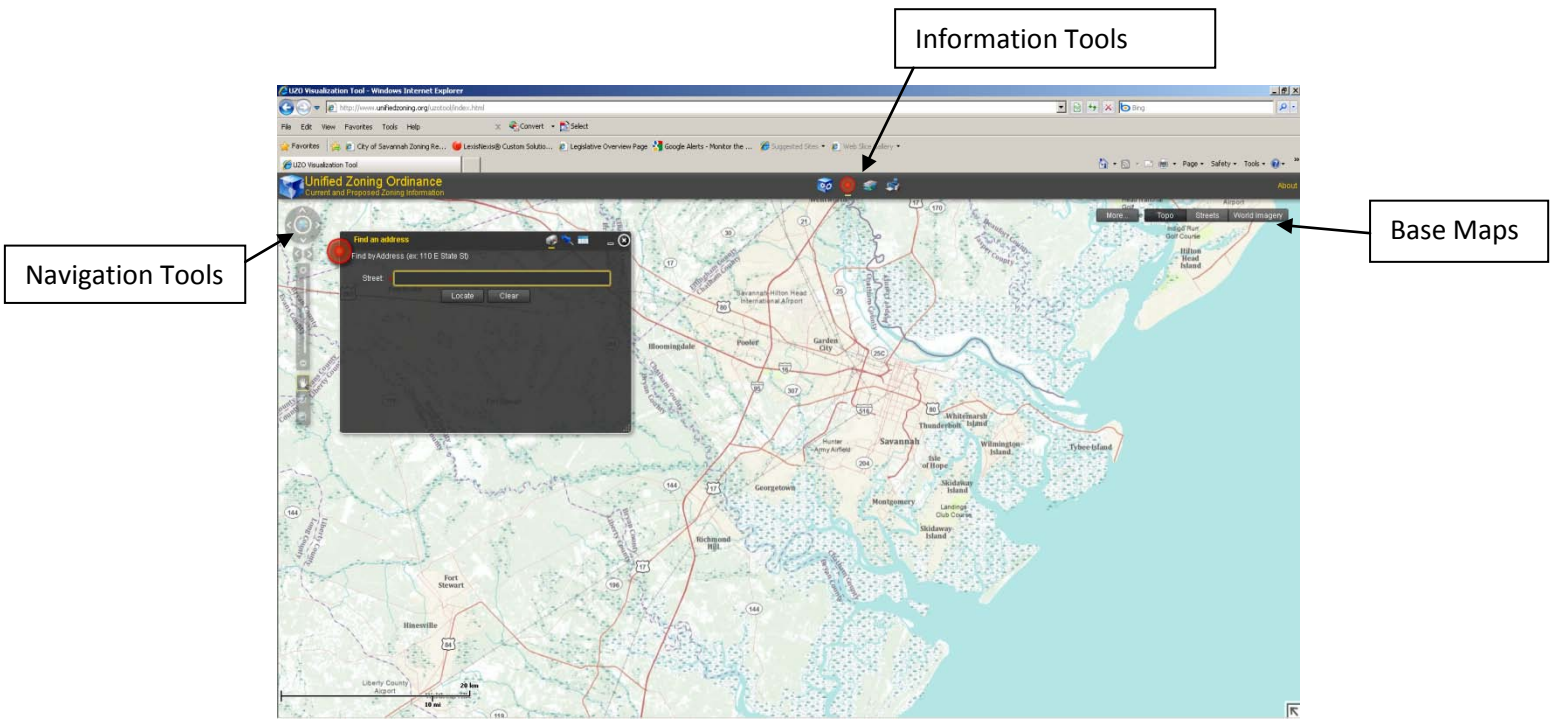
If you are using Internet Explorer 9 and are receiving errors activate compatibility mode to establish Internet Explorer 8 functionality. This can be done by clicking Tools – Compatibility View Settings – then add the website address to the list or click Display all websites in Compatibility View.

Turn off pop up blocker for this website.

If Adobe Flash is not installed on your computer, [download it here](#).

## Viewer Operation

Upon first loading, the following screen will appear.



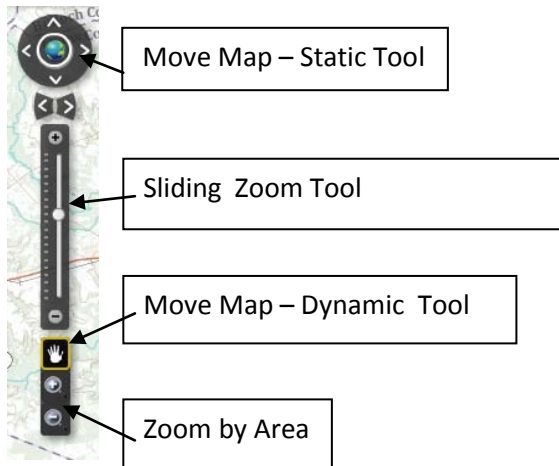
### Base Maps

Three base maps exist for viewing: topo, streets, and world imagery. These can be found in the top right hand corner of the viewer. Click on the desired map and the map will load.



The base maps display at different scales. If a base map does not display, zoom in or out until the map is visible.

Navigation Tools (see below for details)



The **Move Map - Dynamic Tool** allows the user to move around the map in any desired direction and at a constant scale. By left clicking (then holding) and then moving the mouse in the desired direction and then letting go of the button.

The **Move Map - Static Tool** allows the user to move the map in any desired direction and at a constant scale. The map can be moved by left clicking the desired direction.

**Zooming**

The scroll wheel on your mouse will serve as a zoom tool, with a forward motion zooming in and backwards motion zooming out. In the upper left portion of the screen, there is a sliding zoom tool that can be clicked to move in and out.

The **Zoom by Area** tool allows the user to draw a box around a specific area and zoom straight to that area of interest. To draw a box, left click and drag over the desired area.

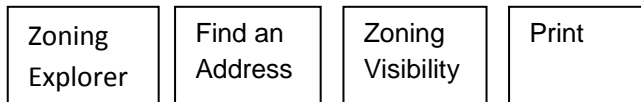
The **Sliding Zoom Tool** can be clicked to move in and out.

Very useful shortcuts for zooming are the keyboard shortcuts:

- Zoom in: Hold the SHIFT key and click and drag on the screen. A red box appears and the viewer will zoom to that extent.
- Zoom out: Hold both the SHIFT and CTRL keys, then click and drag on the screen.

## Information Tools Overview

These tools are found at the top-middle of the viewer.



Zoning Explorer: The Zoning Explorer tool will allow the user to click on an area and view the name and boundary of the features within the corresponding map.

Find an Address: This will allow the user to view information related to the Existing and Proposed Zoning Ordinances. The Find an Address tool will launch the “Find an address” dialog box, which will allow you to search by entering in an address or Parcel Identification Number (PIN).

Zoning Visibility: The Zoning Visibility tool will launch a drop down list of various maps that may be added to the base.

Print: This will allow for printing of the current view.

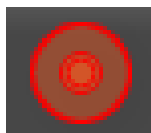
## How to Use Information Tools

### **Find an Address**

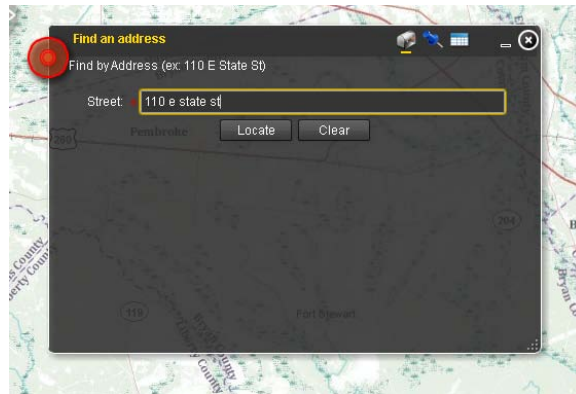
Tips: The most accurate way to search for a property is by Property Identification Number (PIN).  
Turn off the Pop Up Blocker within your web browser.

If not already activated, click the Find an Address tool at the top-middle of the viewer to launch the “Find an address” dialog box.

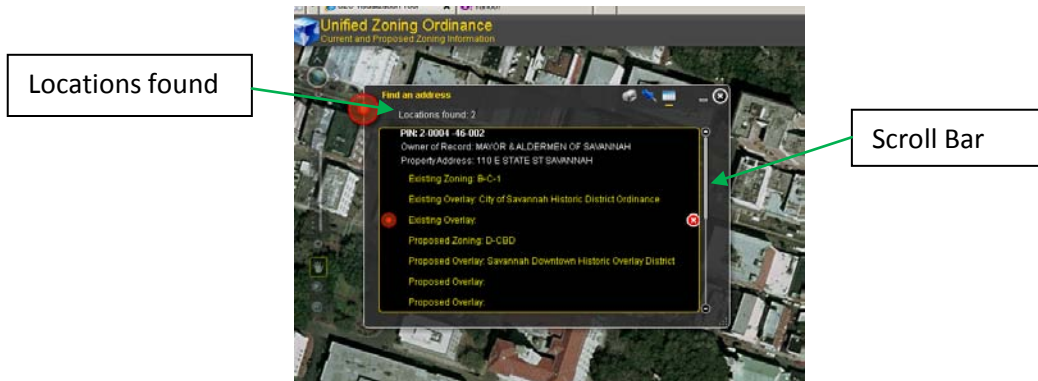
### Find an Address



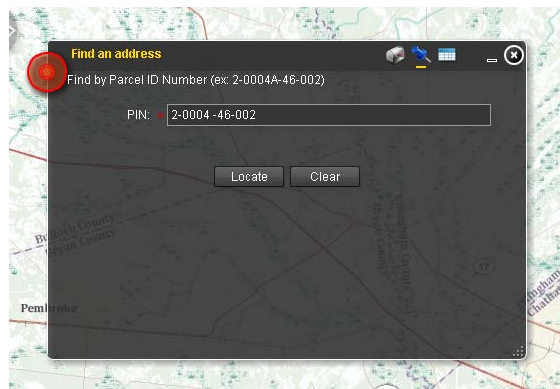
To locate a property by an address, simply type the address in the format shown by the example and click locate. (Note the mailbox in the top right hand corner is underlined in yellow. This indicates address search.)



When searching by address multiple properties may be selected based on the sensitivity level of the search tool or multiple properties having the same address. If this has occurred, the Locations found will be greater than one. Use the scroll bar on the right side of the Find an address window to find the appropriate property, then click in the center of the Find an address window to view that property's information.



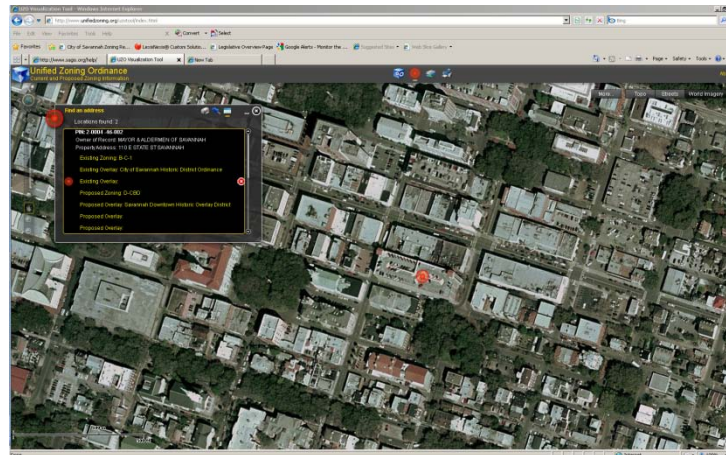
To locate a property by a Parcel Identification Number (PIN), click on the blue push pin in the top right hand corner of the "Find an address" dialog box, and type the PIN in the format shown by the example and click locate. (Note the blue push pin in the top right hand corner underlined in yellow. This indicates PIN search. The PIN should have the following format X-XXXX-XX-XXX, with a space after the second group of numbers, unless a letter exists in replace of the space.)



It may be helpful to change the *Base Map* to the World Imagery at this point to provide more detail about the area.



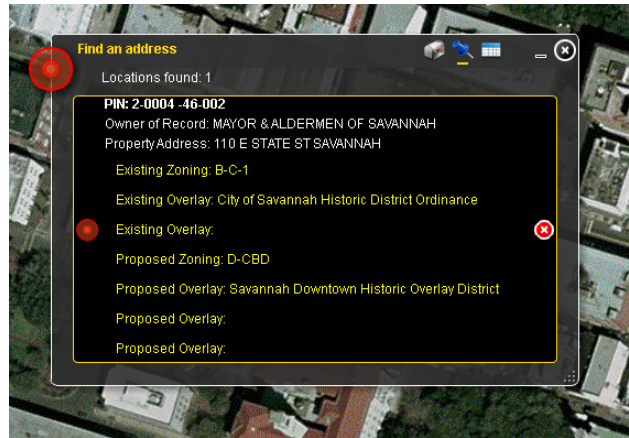
The map will zoom to the desired property and the Find an Address tool will display property information and zoning information.



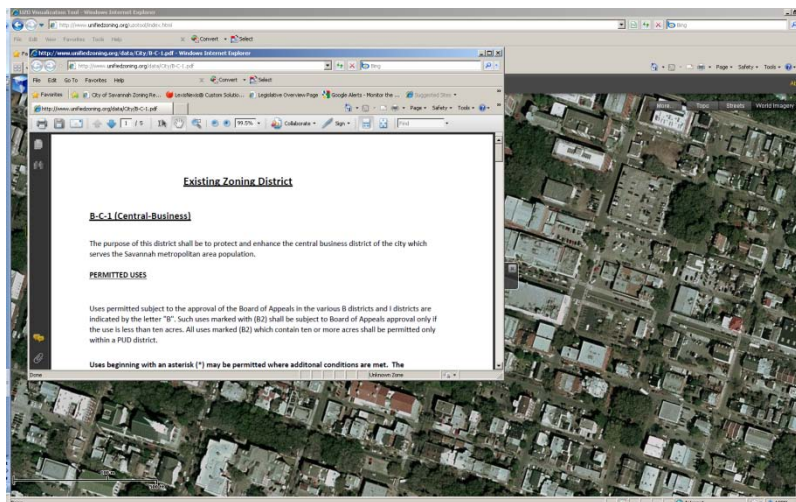
The first three lines in white are the Property Identification Number (PIN), the owner's name, and the address. Use this information to verify that the selected property is correct.

The subsequent information in yellow is the zoning information. Simply click on the text and a PDF will appear with the information. The information in the PDF will allow you to compare the current Zoning Ordinance to the proposed Unified Zoning Ordinance.

- The **Existing Zoning** is the base zoning district in the current Zoning Ordinance.
- The **Existing Overlays** are requirements in addition to the base zoning district. \*If this field is blank, no overlay exists.
- The **Proposed Zoning** is the base zoning district as proposed in the Unified Zoning Ordinance.
- The **Proposed Overlays** are requirements in addition to the base zoning district as proposed in the Unified Zoning Ordinance. \*If this field is blank, no overlay exists.



After the text in yellow has been clicked, a PDF containing the corresponding information will appear. These documents can be saved to your computer's hard drive or printed out.



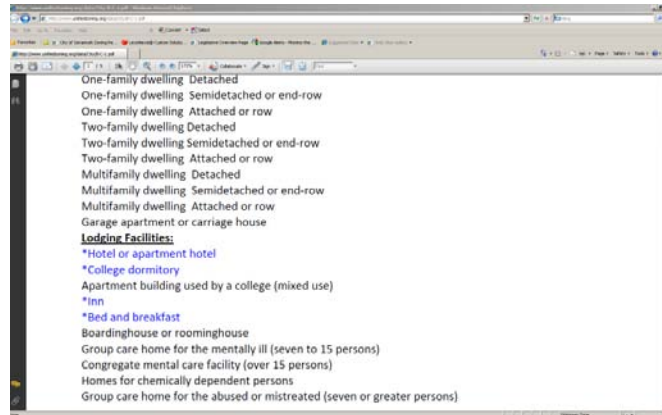
Follow the same procedure for the Existing and Proposed Overlays, if applicable.

The PDFs that correspond to the Existing Zoning and Proposed Zoning will contain the following information:

1. The Zoning District's purpose statement;
2. The permitted uses and use conditions;
3. The development standards;
4. Additional requirements of the base zoning district;
5. A link to the applicable Zoning Ordinance to allow for viewing of other sections such as definitions, parking, buffers, etc.

Certain uses are subject to conditions that must be met in order for the use to be permitted. These uses will begin with an (\*) in the Existing Zoning's PDF and will end with (- L) or (-S) in the Proposed Zoning PDF's. The text will be blue in both. To view the conditions, simply click on the text and a PDF will

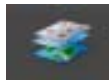
appear with the conditions. (The PDF will appear in the same window, so click the back arrow to view the original PDF.)



### Zoning Visibility Tool

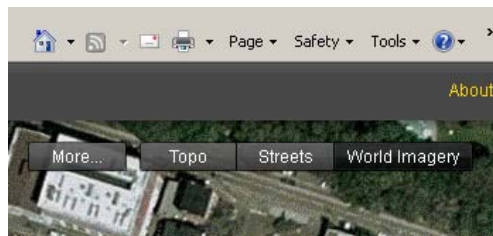
Once you have found the location you are interested in, click the Zoning Visibility Tool at the top middle of the viewer or click the More... button in the top right hand corner of the viewer.

### Zoning Visibility Tool

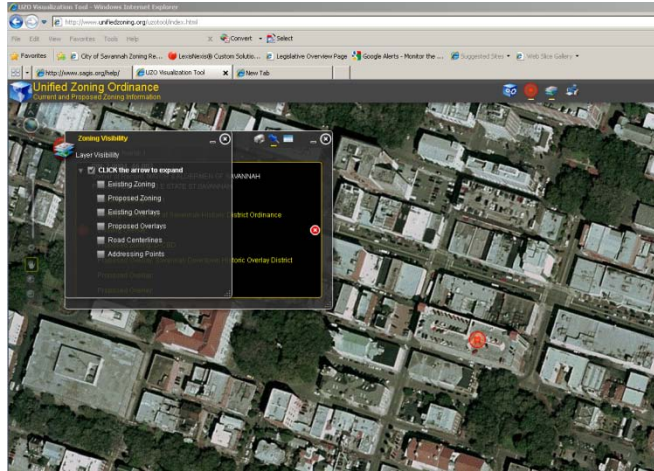


OR

### More... Button

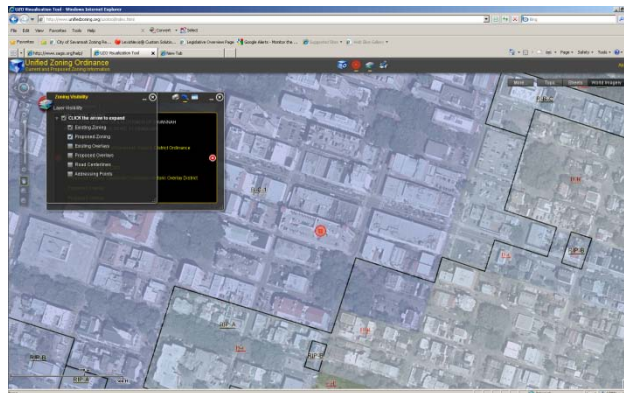


The Zoning Visibility window will appear. Click the arrow to the left of the checked box to view all the maps (also called layers).



To view the map(s) you are interested in, click the box next to map name. The corresponding symbology is as follows:

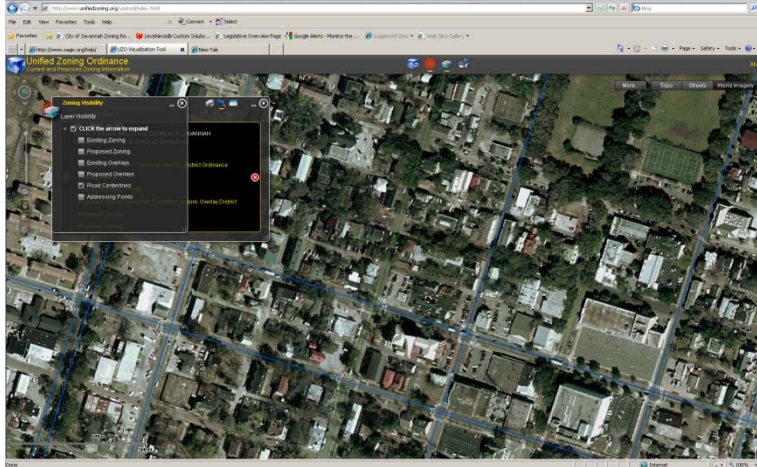
- Existing Zoning: Solid Black Lines with Black Label
- Proposed Zoning: Color Coded Areas with a Red Label
- Existing Overlay: Cross-Hatched areas with Purple Label
- Proposed Overlay: Cross-Hatched areas with Blue Label



### Street Classification Map

Certain uses are required to be located on a street of a specific classification. The two scenarios are “A street classified as a Collector or greater” or “A street classified as an Arterial”. These requirements can be found in Article 8.0 or by using [Find an Address](#). To determine if the property is located on one of these streets, use the [Zoning Visibility Tool](#) and click on Street Classification to display the streets.

- Arterials are the blue streets.
- Collectors are the green streets.



### View Adjacent Property's Zoning Information

Find the location you are interested in. Use the Zoning Visibility Tool and click the **addressing points** map to display the address of the property. Use Find an Address to find the zoning information based on the desired address. If addresses do not appear zoom in until they are visible.

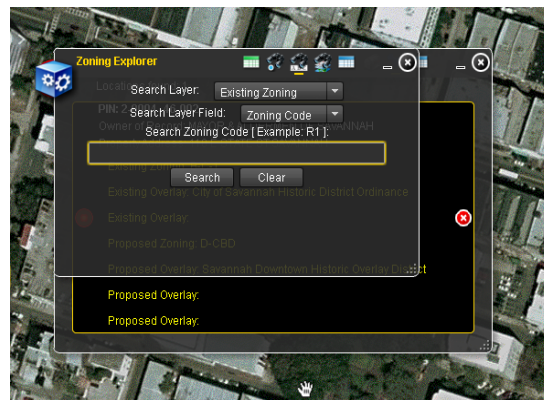
### Zoning Explorer Tool

Once you have found the location you are interested in, click the Zoning Explorer Tool at the top middle of the viewer.

### Zoning Explorer Tool

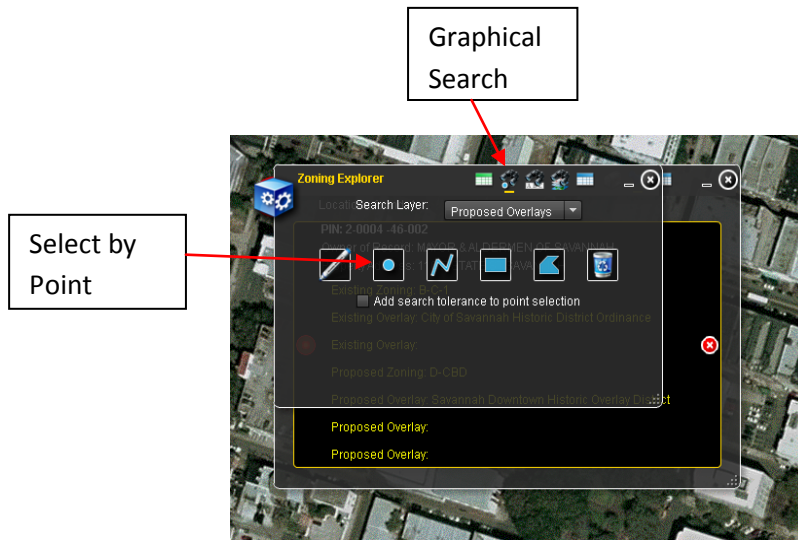


The Zoning Explorer window will appear. The Search Layer drop down menu will allow the user to select the map/layer of interest. The Search Layer Field and Search Zoning Code text box are not applicable for the functionality of this tool.

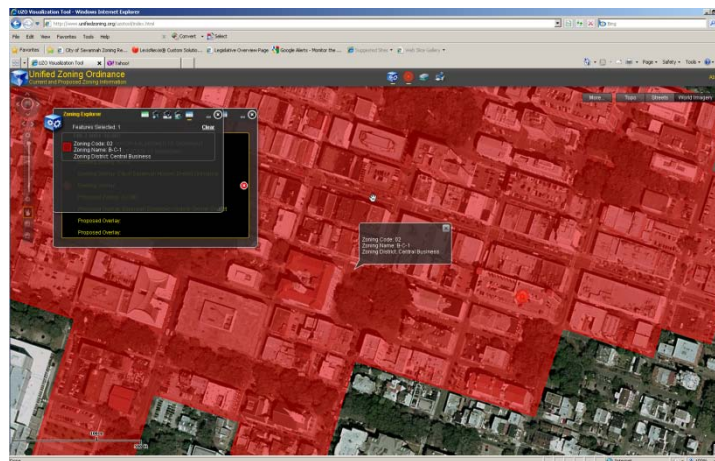


Click the Graphical Search option.

Then click the Select by Point option.

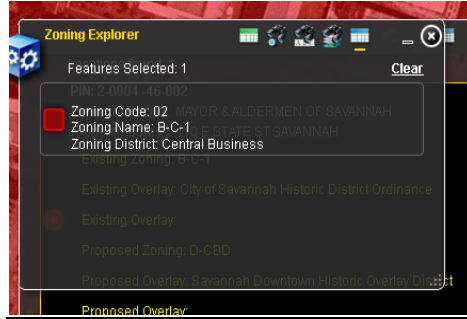


Click the area of interest on the map and the information will appear along with the boundary of the select feature.



The following information will appear in the Zoning Explorer window.

- Zoning Code: The jurisdiction identifier. 01 represents the unincorporated area of Chatham County and 02 represents the City of Savannah.
- Zoning Name: The zoning district abbreviation.
- Zoning District: The full text of the district name.



To view another layer/map, select the Text Search option and repeat the same procedure for the new layer/map.

Text Search

